



January 5, 2012

Our Ref: ACRA/BC02/050112

Dear Members,

Sub: Revision Course for Training for Workers in Handling HFC & Blend
Type Refrigerants for Architectural Services Department Contracts

We would like to organize a revision course for registered workers who had successfully completed the training courses previously held for Workers in Handling HFC & Blend Type Refrigerant for ArchSD projects. In this revision course, an update of the current development of refrigerants and a refreshment of the training materials will be conducted.

This revision course will have a 1/2-day classroom training at the Institute of Vocational Education (Morrison Hill) on February 11, 2012. Priority will be given to applicants whose registration will be first expired.

Attached please find the application form and the course content. Completed form should be returned by post to ACRA Office or by e-mail at info@acra.org.hk for enrolment and crossed cheque should be sent by post to ACRA Office before **January 31, 2012**. Successful applicants will be notified individually by e-mail / phone. A certificate will be issued to the applicants upon completion of the course.

Thank you for your kind attention.

Yours faithfully,
The Hong Kong Air Conditioning
and Refrigeration Association Limited



(Bill Cheung)

Training Committee
Encl.



The Hong Kong Air Conditioning and Refrigeration Association Limited
香港空調及冷凍商會有限公司

A Founding Association of HKFEMC

Our Ref: ACRA/BC02/010512

**Re: Registration for Revision Course for Training for Workers in Handling
HFC & Blend Type Refrigerants**

We would like to register the following applicant(s) to attend the captioned training course.

Details of Training:

a) Classroom Training:

Time: February 11, 2012 (9:00am to 1:00pm)

Venue: Lecture Theatre LT02, 6 Oi Kwan Road,
Institute of Vocational Education (Morrison Hill),

b) Course Fee: ACRA Member HK\$400/Person
 Non-ACRA Member HK\$500/Person

No.	Name (BLOCK LETTER)	HKID Number
1		
2		
3		
4		
5		
6.		
7.		
8.		

Please use separate sheet for additional applicants.

Company Name : _____

Company Address : _____

Contact Person : _____ Tel : _____ Fax: _____

Registration: The application form and crossed cheque payable to “**The Hong Kong Air Conditioning and Refrigeration Association Limited**”, should be sent to “**Room 1801, Tung Wah Commercial Building, 109-111 Gloucester Road, Wanchai, Hong Kong**” before **January 31, 2011**. Applicants may also e-mail the above information to info@acra.org.hk for seat reservation.



1961

Our Ref: ACRA/BC02/050112

Contents of Training

- Physical Properties of HFC & Blend Type Refrigerants
- Current Development of Refrigerants
- Safety at Workplace
- Handling Precautions of Refrigerants
- Handling Precautions of Pressurized Container
- Basic Tools & Safety Apparatus
- Brazing
- Leak Detection
- Pressure Test
- Vacuum Test
- Refrigerant Charging
- Refrigerant Recovery
- Lubrication Oil
- Summary