



Dear Members,

Invitation to ACRA 58th Anniversary Dinner

We are pleased to announce that our 58th Anniversary Dinner will be held on **Monday, 25 November 2019** at the **InterContinental Hong Kong, 18 Salisbury Road, Kowloon**. We are proud to have invited **Mr. SIT Wing Hang, Alfred, JP, Director of Electrical and Mechanical Services Department, as our Guest of Honour this year.**

Annual dinner is one of the most momentous events in ACRA every year. It is certainly a magnificent occasion for the members to network with government officials and industry fellows. We sincerely invite all members to join this remarkable night.

Following our tradition of ticket allocation, **every Fellow and Ordinary Member has been assigned with 6 seats and every Associate Member has been assigned with 2 seats. The ticket price for this year is set at HK\$1,500.00 each. Seats assigned and charged to members are non-refundable.** Please send the reply slip to us immediately to acknowledge this arrangement and we will send you the debit note upon your confirmation of seats. **Additional seats ordering will be available at a later stage.**

However, if you are not available to attend the dinner, we can make special arrangement to transfer your tickets to other members. Please return the reply slip to us **before 30 September 2019.**

Arrangement for the tables will be made such that each table will be assigned by company name(s) of members. If members would like to top-up the dinner tickets to 12 seats, a table would be assigned to the member exclusively. As seats are limited, additional tickets ordering would be served on first-come-first-served basis in which the notice will be announced in October.

Furthermore, there will be exhibition booths, roller banner stands at the reception/ cocktail area as well as the LED Wall advertisement package, which is the main backdrop for displaying and promoting members' products and services throughout the evening. Members are encouraged to participate, and again, it will be served on first-come-first-served basis.

Last but not least, with appreciation for members' support, **each members' company logo will be displayed at the LED Wall through this event Free-of-charge for promotion.**

Enclosed are the event details and reply form for your action.

1. Programme for ACRA 58th Anniversary Dinner
2. Reply Form for Confirmation of Seats
3. Ordering Form for Roller Banner Stand
4. Ordering Form for LED Wall Advertisement Package (Image & Video Advertisement)
5. Reply Form for Sponsor of Lucky Draw / Table Prize
6. Debit Note (HK\$9,000.00 for Fellow Members and Ordinary Members, and HK\$3,000.00 for Associate Members)



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The Hong Kong Air Conditioning and Refrigeration Association Limited
香港空調及冷凍商會有限公司

A Founding Association of HKFEMC

10 September 2019

**Item (6) would be sent to members by post upon confirmation of seats.*

We hope that you will be able to join us in this occasion, and look forward to seeing you at the dinner.

Yours faithfully,

Antonio CHAN
President (2018-2020)

The Hong Kong Air Conditioning and
Refrigeration Association Ltd

Encl.



ACRA 58th Anniversary Dinner

25th November 2019 (Monday)

Intercontinental Hong Kong, 18 Salisbury Road, Kowloon

Programme Rundown

<u>Time</u>	<u>Programme</u>
6:00-7:30 p.m.	Cocktail Reception
7:30-7:35 p.m.	Program Commence
7:35-7:40 p.m.	Introduction by MC
7:40-7:45 p.m.	Welcome Speech by President Mr. Antonio CHAN, REC Engineering Company Limited
7:45-7:55 p.m.	Speech by Guest of Honor Mr. SIT Wing Hang, Alfred, JP Director of Electrical and Mechanical Services Department
7:55-8:00 p.m.	Vote of Thanks by Chairman Mr. Pachu LEUNG, Welcome Air-Tech Ltd.
8:00-8:15 p.m.	Toasting proposed by ACRA Council Members, Dinner Start
8:15-8:20 p.m.	Table Prize Draw
9:00-9:15 p.m.	Lucky Draw
9:30-10:00 p.m.	Performance
10:20-10:30 p.m.	Grand Lucky Draw
10:30 p.m.	End of Programme

Item 1. Programme for ACRA 58th Anniversary Dinner



Attention: Ms. Aris Chiu

Email: arischiu@acra.org.hk

Reply Slip - Confirmation of seats

Fellow member/ Ordinary member (assigned with 6 seats)	<input type="checkbox"/> Yes , we will attend the captioned dinner. Please send us 6 tickets and debit note with amount HKD 9,000. <input type="checkbox"/> No , we regret that we will not be available to attend the captioned dinner. Please arrange tickets transfer for us.
Associate member (assigned with 2 seats)	<input type="checkbox"/> Yes , we will attend the captioned dinner. Please send us 2 tickets and debit note with amount HKD 3,000. <input type="checkbox"/> No , we regret that we will not be available to attend the captioned dinner. Please arrange tickets transfer for us.

Company Name (Block Letters): _____

Contact Person (Block Letters): _____

Signature with Company Chop: _____

Contact Telephone No.: _____

Contact Email address: _____

Date: _____

(Please reply us on or before Monday, 30 September 2019, thank you!)

Remarks: Additional seats ordering would be available in later stage.

Item2. Reply Form for Confirmation of Seats



Dear Members,

ACRA 58th Anniversary Dinner
ORDER FOR EXHIBITION BOOTH / ROLLER BANNER STAND

During our **58th Anniversary Dinner** on **25 November 2019** at **InterContinental Hong Kong, 18 Salisbury Road, Kowloon**, there will be marketing opportunities for our members through Exhibition Booth and Roller Banner Stand. This will be a great occasion to promote your company to around 700 representatives across various sectors in the industry. Please note that due to limited space and resources, the bookings are on first-come-first-served basis.

Display	Space	Sponsored Amount	Registration Deadline
Exhibition Booth (Table Provided)	Per Booth: 2m(w) x 1m(h) *	HKD 5,000 per Booth	21 October 2019
Roller Banner Stand (Self Provided)	Per Stand: 1m(w) x 2m(h) *	HKD 1,000 per Stand	21 October 2019

Please fill in and send back the attached reply slip by **21 October 2019**. Should you have any query, please contact Ms. Aris Chiu at Tel. 2598 0101.

Yours faithfully,

Antonio CHAN
President (2018-2020)

The Hong Kong Air Conditioning and
Refrigeration Association Ltd



The Hong Kong Air Conditioning and Refrigeration Association Limited 香港空調及冷凍商會有限公司

A Founding Association of HKFEMC

10 September 2019

To: The Hong Kong Air Conditioning and Refrigeration
Association Limited

Fax To: Mr. David Chui/ Ms Aris Chiu
Fax No.: 2598 0102
Tel. No.: 2598 0101
Email: arischiu@acra.org.hk

ACRA 58th Anniversary Dinner

ORDER FOR EXHIBITION BOOTH / ROLLER BANNER STAND

Display	Time / Space	Sponsored Amount
Exhibition Booth (Table provided)	Max. 8 nos. of 2m(w) x 1m(h)* /Booth	<input type="checkbox"/> HKD 5,000/table x ____ table Total Amount:
Roller Banner Stand (Material are not provided by ACRA)	Max. 12 nos. of 1m (w) x 2m (h)* /stand	<input type="checkbox"/> HKD 1,000/stand x ____ stand Total Amount:

**Please ensure your display material is within the space limit as mentioned above. Otherwise, an additional charge might be applied for oversized booth or banner. Further guidelines on booth and banner stand arrangement will be issued to participants prior to the event.*

Please kindly confirm your booking by returning the attachment before **21 October 2019**,
first come first served.

Company Name: _____

Contact Person: _____ Email: _____

Telephone No.: _____ Mobile: _____

Signature: _____ Date: _____

Item3. Ordering Form for Exhibition Booth/ Roller Banner Stand



The Hong Kong Air Conditioning and Refrigeration Association Limited 香港空調及冷凍商會有限公司

A Founding Association of HKFEMC

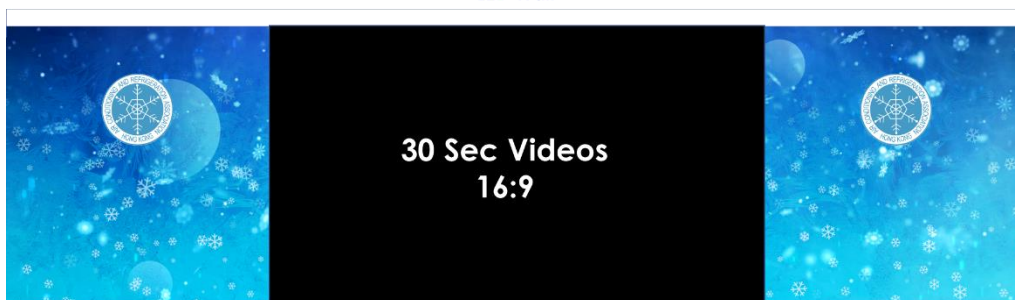
10 September 2019

To: The Hong Kong Air Conditioning and Refrigeration Association Limited c/o INS Event
Attn: Amiko Chau (Contact: 3643 0358)
Email: amiko@ins-event.com and cc to Aris Chiu arischiu@acra.org.hk

ACRA 58th Anniversary Dinner ORDER FOR LED Wall Advertisement Package

LED Wall Actual Dimension: 12M (w) x 3.3M (h)	Format	Sponsored Amount	Registration and Material Submission Deadline
*Video Advertisement (30-second) Each video will be displayed ~3 times throughout the evening. <i>Max : 20 videos, first come first served</i>	MP4 Resolution: 1920x1080 pixels Suggest to have background music in the video	<input type="checkbox"/> HKD2,500 per video x ____ video(s) Total Amount:	25 October 2019
*Image Advertisement (5-second) Each Image will be displayed ~3 times throughout the evening. <i>Max : 40 images, first come first served</i>	Jpeg, Ai, Psd	<input type="checkbox"/> HKD500 per image x ____ image(s) Total Amount:	25 October 2019
Logos	Ai, Psd	<input type="checkbox"/> Free of charge	30 September 2019

LED Wall



Company Name: _____

Contact Person: _____ Email: _____

Telephone No.: _____ Mobile: _____

Signature: _____ Date: _____

Item 4: Ordering Form for LED Wall Advertisement Package (Image & Video Advertisement)



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* Due to the length of some videos, members can subscribe max. 3 videos (i.e.: 90-second) subject to the availability, first come first served.

Remarks:

- ***The posting of the content is subject to ACRA review and final approval***
- ***Late submission will not be accepted***
- ***For those members who haven't submit the logos, company name will be shown instead***

Item 4: Ordering Form for LED Wall Advertisement Package (Image & Video Advertisement)



The Hong Kong Air Conditioning and Refrigeration Association Limited 香港空調及冷凍商會有限公司

A Founding Association of HKFEMC

10 September 2019

To: The Hong Kong Air Conditioning and Refrigeration
Association Limited

Fax To: Mr T.S. TSANG
co Fook Loong (HK) Ltd.
Fax No.: 2390 6377
Tel. No.: 2393 7773
Email: flhk@flhk.com.hk

ACRA 58th Anniversary Dinner

SPONSOR FOR LUCKY DRAW/ TABLE PRIZE

We would like to sponsor the following prize for the *Lucky Draw / *Table Prize at the ACRA 58th Anniversary Dinner which will be held on 11 November 2019:

* Please delete inappropriate

We will deliver the prize to Fook Loong office as below on or before

11 November 2019.

Fook Loong (HK) Ltd.

19/F., Skyline Tower, 18 Tong Mi Road, Mongkok, Kowloon.

Please send us in form of coupons for those bulky/ heavy prizes.

Company Name (Block Letters):

Contact Person (Block Letters):

Signature:

Contact Telephone:

Date:

Remarks: The gifts will be put on waiting list if more than ONE PRIZE from each member.

Item5. Reply Form for Sponsor of Lucky Draw / Table Prize